



## BOARD MEETING MINUTES: October 23, 2025

### 2026 BUDGET ADOPTION

The 2026 Budget Adoption was held on Thursday, October 23, 2025 at the Peru Public Library. The adoption meeting was called to order by President Alison Paul at 6:31. The budget proposed for 2026 is \$612,449 with a 0.2431% tax rate. The budget for 2026 passed unanimously.

### CALL TO ORDER FOR BOARD MEETING - Board of Trustees

A Board of Trustees meeting of the Peru Public Library was held on Thursday, October 23, 2025. The meeting was called to order at 6:34 PM and was presided over by President Alison Paul.

### ATTENDEES

MEMBERS PRESENT: Regine Brindle, Regina McDowell, Leslie Murphy, Alison Paul, and Gennell Taylor

MEMBER APOLOGIES: Stacy Mize

MEMBER ABSENCES: Bryan Maggart

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

PUBLIC PRESENT: County Commissioner, Brenda Weaver

### PUBLIC COMMENT

None

### APPROVAL OF PREVIOUS MINUTES

Review of the September 2025 Minutes and the Library Policy Committee Minutes.

There is a correction of the year for the November/December meetings in the minutes on page 2.

Motion to accept both sets of minutes was made by Murphy.

Motion seconded by Brindle.

The motion passed unanimously.

### FINANCIAL STATEMENTS

Review of the financial statements, claims, and bank statements.

Motion to accept the financial statements, claims, and bank statements was made by Taylor.

Motion seconded by Brindle.

The motion passed unanimously.

### ANNOUNCEMENTS

None

*A motion to amend the agenda under New Business for the purpose of adding a date for the directors evaluation was made by Paul. It was seconded by Brindle. The motion passed unanimously.*

## **DIRECTOR'S REPORT**

- Lavengood Estate Update
  - All of the organizations involved in the case have signed the contract with William Ramsey from Barrett McNagny. The death certificate was re-recorded in the counties where Mr. Lavengood owned the land. This was taken care of on our behalf by our lawyer Elizabeth Price.
- SBOA Examination
  - The State Board of Accounts is conducting an audit on the library finances from 2021-2024. Farnham has been working hard to submit all of the documents requested by the examiner.
- Digitization Grant Info
  - Farnham found out that the grant given to the Huntington Public Library for digitizing their newspapers was based on being a not-for-profit and was possibly obtained by their friends group or historical society, therefore we do not qualify.
- Changes to the November and December meetings due to the Holidays.
  - November 20th, 2025 at 6:30
  - December 18th, 2025 at 6:30
- Renovations
  - Children's Room Shelving- The contract for the new shelving has been signed. The estimated installment will be in the first quarter of 2026. The staff will be responsible for moving out the old shelves and the books.
  - Windows for the program room will be discussed under new business.
  - The HVAC unit was having issues while it was still warm outside, but now that it has gotten colder the heat is not working. Quality Plumbing and Heating (QPH) have been here to look at the heating issues. They had to order a part for the heating and it will probably be a couple of weeks before they can fix it. In the future, we will have to decide what to do with the HVAC.
  - The Outdoor Lighting Project is in progress. We have an electrician working on the connection for the outside lights as they have not been working properly.

## **OLD BUSINESS**

- None

## **NEW BUSINESS**

- Health Insurance
  - 2026 employee health insurance rates can be found in the Board Pack. There was a 6% increase.
- Library Policy
  - The Library Policy Committee presented the updated Library Policy to the Board of Trustees. A small change in wording will be added on page 22. Minor changes were also made to the existing policy at the committee meeting. The Committee presented a motion to accept the

Updated Library Policy. The motion was seconded by Brindle. The motion passed unanimously.

- Window Quote for the Program Room and the Fire Escape
  - A motion to table the discussion for the window replacement in the program room was made by Murphy. The motion was seconded by Taylor. The motion passed unanimously.
- A motion to hold an executive meeting on November 20, 2025 at 5:30 in order to give Farnham her yearly evaluation was made by Paul. The motion was seconded by Brindle. The motion passed unanimously.

**There being no further business on the agenda, the meeting was adjourned by President Paul at 7:29 PM.**

**MINUTES PREPARED BY: Michelle Spangler, Assistant Director**

**MINUTES REVIEWED BY: Gennell Taylor, Secretary**

**SECRETARY APPROVAL OF MINUTES:**

(Signature and Date)

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**Gennell Taylor - Peru Public Library Board of Trustees Secretary**