

**BOARD MEETING MINUTES:
November 21, 2024**



CALL TO ORDER - Board of Trustees

A Board of Trustees meeting of the Peru Public Library was held on Thursday, November 21, 2024. The meeting began at 6:36 PM and was presided over by President Alison Paul.

ATTENDEES

MEMBERS PRESENT: Regine Brindle, Regina McDowell, Bryan Maggart, Stacy Mize, Leslie Murphy, Alison Paul and Gennell Taylor.

MEMBER APOLOGIES:

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENT

None

APPROVAL OF PREVIOUS MINUTES

Review of the October Board Meeting Minutes.

Motion to accept the minutes was made by Maggart.

Motion seconded by Taylor.

Motion passed unanimously.

FINANCIAL STATEMENTS

Review of the financial statements, claims, and bank statements.

Motion to accept the financial statements, claims, and bank statements was made by Maggart.

Motion seconded by Murphy.

Motion passed unanimously.

ANNOUNCEMENTS

None

DIRECTOR'S REPORT

- The 2025 Budget was submitted and approved. The budget for 2025 will be \$588,895 with a tax rate of .1986
- Change of Meeting Notice for the upcoming Holidays.
 - Thursday, December 19, 2024 at 6:30 pm
- The library is participating in the Downtown Christmas Open House on Saturday, November 23.

- Renovation (Immediate Needs)
 - We are still working on getting new shelving for the Children’s Room. At the Indiana Library Federation’s Annual Conference, we discussed shelving options with several vendors. We are hoping to touch base with them after the Thanksgiving Holiday.
 - Farnham has met with a couple of companies about replacing the windows in the Children’s Room on the east side of the building and in both the small meeting rooms. We have two quotes to be voted on.
- Renovation (Future Projects)
 - None at this time.

OLD BUSINESS

None

NEW BUSINESS

- Reviewed estimates for windows in the Children’s Room.
 - Complete Glass Solutions, LLC from Wabash quoted the project at \$27,980.00.
 - Harris Glass from Logansport quoted the project at \$23,032.00.
 - Due to some inaccuracies with the measurements in the quotes, Farnham will have the company selected remeasure the windows before proceeding with the replacement.
 - Maggart made a motion to accept the bid from Harris Glass for the window project. Taylor seconded the motion. The motion passed unanimously.
- Discussion of some issues with the unhoused living on Huntington Street and patrons intimidating staff.

There being no further business on the agenda, the meeting was adjourned by President Paul at 7:57 PM.

MINUTES PREPARED BY: Michelle Spangler, Assistant Director

MINUTES REVISED BY: Regine Brindle, Secretary

SECRETARY APPROVAL OF MINUTES:

(Signature and Date)

Regine Brindle
Peru Public Library Board of Trustees Secretary