



BOARD MEETING MINUTES: April 25, 2024

CALL TO ORDER - Board of Trustees

A Board of Trustees meeting of the Peru Public Library was held on Thursday, April 25, 2024. The meeting was called to order at 6:33 PM and was presided over by President Alison Paul.

ATTENDEES

MEMBERS PRESENT: Regine Brindle, Bryan Maggart, Regina McDowell, Stacy Mize, Leslie Murphy, Alison Paul and Gennell Taylor

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

PUBLIC IN ATTENDANCE: County Commissioner, Brenda Weaver

PUBLIC COMMENT

None

ANNOUNCEMENTS

The newspaper (The Plain Dealer) covered our Total Solar Eclipse Party. We had around 300 in attendance, including Mayor Sturch.

APPROVAL OF PREVIOUS MINUTES

Review of the March Board Meeting Minutes and the Employee Handbook Committee Minutes.

Motion to accept all sets of minutes was made by Maggart.

Motion seconded by Taylor.

Motion passed unanimously.

FINANCIAL STATEMENTS

Review of the March financial statements, claims, and bank statements.

Motion to accept the financial statements, claims, and bank statements was made by McDowell.

Motion seconded by Brindle.

Motion passed unanimously.

AGENDA

DIRECTOR'S REPORT

- We will be launching the MyLibro App, Hoopla, and Aspen soon. The staff will be training on these on May 2, 2024. All will be promoted and available to the patrons once the staff is trained, we are shooting for May 6th.
- The Schwartz/Edwards funds were used to purchase AWE Computers for the Children's Floor. These two computers provide safe educational games for kids. We are getting one for younger kids and one for upper elementary.

- Brindle, as secretary, sent out letters to remind the School Board and County Commissioners that it is their time to appoint a member to the Library Board of Trustees. Maggart and Brindle are up for reappointment and both are hoping to continue.
- The Strategic Plan Update Committee will be meeting soon. The Committee consists of Maggart, Mize, and Paul.
- IU Environmental Institute update. We received a quote for an energy audit from Heapy, the only one of the three organizations contacted to provide the audit who replied. The quote for the Energy Audit came in at \$29,900. There is the possibility that the cost could be absorbed as part of the EPIC Grant, if we were chosen as the recipient of said grant. There is no guarantee that if the library spent the money on the energy audit we would receive the grant. As an alternative, Paul spoke to someone at Nipsco who sent her to speak to someone at TRC. She spoke with an engineer who provides Energy Assessments for TRC. This assessment would be provided for free. Paul also tried to contact Peru Utilities and left a message. Further research and inquiries will be required before moving forward with any Energy Audit or Grant Application.
 - Paul made a motion to accept the Heapy Energy Audit.
 - Murphy seconded the motion.
 - The board unanimously voted no, as such, the motion failed.
- Renovation- We will be getting landscaping done by Integrity around the new sign on the front lawn.
- Future Project Renovation- We are still waiting on an estimate for painting the back of the building near the parking lot from Bockover.

OLD BUSINESS

- None

NEW BUSINESS

- The June 2024 Board of Trustees Meeting will be moved to June 20, 2024. This will be advertised.
- The Employee Handbook Committee completed the updates to the handbook. The Committee wrote a Grievance Policy to be added to the handbook. The Board discussed the new policy at length. The Employee Handbook Committee made the recommendation for the acceptance of the updates to the Employee Handbook. This motion was seconded by Taylor. The motion passed 5-2, with Brindle and Mize being opposed.

There being no further business on the agenda, the meeting was adjourned by President Paul at 8:15 PM.

MINUTES PREPARED BY: Michelle Spangler, Assistant Director

SECRETARY APPROVAL OF MINUTES:

(Signature and Date)

Peru Public Library Board of Trustees Secretary