

**BOARD MEETING MINUTES:  
March 28, 2024**



**CALL TO ORDER - Board of Trustees**

A Board of Trustees meeting of the Peru Public Library was held on Thursday, March 28, 2024. The meeting was called to order at 6:35 PM and was presided over by President, Alison Paul.

**ATTENDEES**

MEMBERS PRESENT: Regine Brindle, Bryan Maggart, Regina McDowell, Stacy Mize, Alison Paul and Gennell Taylor

MEMBER APOLOGIES: Leslie Murphy

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

PUBLIC IN ATTENDANCE:

**PUBLIC COMMENT**

None

**ANNOUNCEMENTS**

None

**APPROVAL OF PREVIOUS MINUTES**

Review of the Board Meeting Minutes and the Special Meeting Minutes from February 22, 2024.

Motion to accept both sets of minutes was made by Maggart.

Motion seconded by Taylor.

Motion passed unanimously.

**FINANCIAL STATEMENTS**

Review of the February financial statements, claims, and bank statements.

Motion to accept the February financial statements, claims, and bank statements was made by Maggart.

Motion seconded by Taylor.

Motion passed unanimously.

**AGENDA**

DIRECTOR'S REPORT

- Monday, April 8th, at 1:00, we will be hosting an eclipse event at the First Farmers Amphitheater.
- Heidi Wright, from the Northern Indiana Community Foundation, delivered a check to the library for our yearly distribution from our funds held by NICF. We received \$3,981 from the Miller-Fetter Fund and \$2,462 from the Sharp fund, for a total of \$6,443.

- Sally Keith, a former board member, donated the original 1902 front doors of the library building back to the library. We have plans to install these doors as interior doors within the library.
- We have been working on the MyLibra App and will be unveiling it to the public soon, after completing staff training.
- We are still working on getting the library's Hoopla account up and running. We are waiting on further instructions.
- Evergreen is providing a new service to all of its libraries called Aspen. It allows us to create our own OPAC (Online Public Access Catalog) page. It will give us a more positive user experience for our patrons.
- The Employee Handbook Committee, consisting of Maggart, McDowell, and Paul, met prior to today's Board of Trustees Meeting. The committee will be meeting again on April 18, at 4:00 pm.
- The Strategic Plan Update Committee, consisting of Maggart, Mize, and Paul, still needs to meet.
- Renovation -. Bockover has been contacted for a quote to paint the outside of the back of the building near the parking lot (the stucco). We are also waiting on a quote for new book shelves and a children's computer for the Children's Floor. The shelves and computer will be paid for with the grant money from John and Julie Schwartz.

#### OLD BUSINESS

- None

#### NEW BUSINESS

- Review of the current Non-Resident Fee for a library card, which is \$75 for a year and \$20 for three months. Discussion about raising the 3 month card to \$25. It will be the first time the non-resident fee has been raised since 2013. We now offer more services than we did 10 years ago, including Hoopla.
  - Motion to keep the Non-Resident Fee at \$75 for a year and raise the three month card to \$25 was made by Maggart.
  - Motion was seconded by Brindle.
  - Motion passed unanimously.
- Discussion of EFT Payments (Electronic Fund Transfer).
  - Motion to approve the use of EFT payments made by Maggart.
  - Motion was seconded by Paul.
  - Motion passed unanimously.
- IU Environmental Resilience Institute -EPIC Grant
  - Paul signed a contract to partner with the IU Environmental Resilience Institute. The goal is to apply for the EPIC Grant.
  - An employee from Heapy (Energy Sustainability Commissioners) came to the library to take pictures and look around the building for a possible Energy Audit. We are waiting on an estimate from a second company for the audit, as an Energy Audit would be our next step.
  - Paul and Farnham will be meeting with the IU Environmental Resilience Institute again for help writing the proposal for an Energy Audit. We would need assistance as we are not well versed in what is needed in the document. They hope to have more to report next month.

**There being no further business on the agenda, the meeting was adjourned by President Paul at 7:50 PM.**

**MINUTES PREPARED BY: Michelle Spangler, Assistant Director**

**SECRETARY APPROVAL OF MINUTES:**

(Signature and Date)

---

**Peru Public Library Board of Trustees Secretary**