



EMPLOYEE HANDBOOK COMMITTEE MINUTES

MARCH 28, 2024

EMPLOYEE HANDBOOK COMMITTEE MEETING

The Employee Handbook Committee held a meeting in the West Meeting Room of the Peru Public Library on Thursday, March 28, 2024. The meeting began at 5:35 pm.

ATTENDEES

COMMITTEE MEMBERS PRESENT: Bryan Maggart, Regina McDowell, and Alison Paul

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

MINUTES

The Employee Handbook Committee met to discuss updating the employee handbook. After reading through the handbook, the committee discussed the wording of certain sections. Special attention was paid to the Grievance Policy. The committee suggested changes and will meet again on April 18, 2024 at 4:00 pm to review the new adjustments before bringing a recommendation for approval to the Board of Trustees.

MINUTES PREPARED BY: Michelle Spangler, Assistant Director

APPROVAL OF MINUTES:

(Signature and Date)

EMPLOYEE HANDBOOK COMMITTEE MEMBER