



BOARD MEETING MINUTES: January 25, 2024

CALL TO ORDER FOR BOARD OF FINANCE - Board of Trustees

A Board of Finance meeting of the Peru Public Library was held on Thursday, January 25, 2024. The meeting was called to order at 6:32 PM and was presided over by Vice President, Leslie Murphy.

ATTENDEES

MEMBERS PRESENT: Regine Brindle, Bryan Maggart, Regina McDowell, Leslie Murphy, and Stacy Mize

MEMBER APOLOGIES: Alison Paul

MEMBERS ABSENT: Gennell Taylor

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

PUBLIC IN ATTENDANCE: County Commissioner Brenda Weaver

MEET AS BOARD OF FINANCE

- The Board reviewed the ending financial balances for 2023 and verified the beginning financial balances for 2024.
- PNC and Beacon Credit Union have already been approved as depositories with the State of Indiana for 2024.
- All board members and staff have received Internal Controls Training. These trainings have been documented and are located in the trustees or employees file.

CALL TO ORDER FOR BOARD MEETING - Board of Trustees

A Board of Trustees meeting of the Peru Public Library was held on Thursday, January 25, 2024. The meeting was called to order at 6:36 PM and was presided over by Vice President, Leslie Murphy.

PUBLIC COMMENT

None

ANNOUNCEMENTS

Heidi Wright from the Northern Indiana Community Foundation presented the library with a \$500 pop-up grant for children's programming. The Peru Tribune had a small article about it and the article was passed around.

APPROVAL OF PREVIOUS MINUTES

Review of the November and December Board Meeting Minutes.

Motion to accept the November and December minutes was made by Maggart.

Motion seconded by McDowell

Motion passed unanimously.

FINANCIAL STATEMENTS

Review of the November, December, and January financial statements, claims, and bank statements.

Motion to accept the November, December, and January financial statements, claims, and bank statements was made by Maggart.

Motion seconded by Brindle.

Motion passed unanimously.

Discussion of the Receipt Summaries for 2023. We had a property tax increase in 2023 of \$40,470.73 and a LIT increase of \$9,661.00.

AGENDA

DIRECTOR'S REPORT

- The 100 R has been submitted, which includes employee names and salaries.
- The State Board of Accounts Report is in process.
- The Library Annual Report is in process.
- The Library received a Northern Indiana Community Foundation Pop-Up Grant in December. The grant was \$500 to be dedicated to Children's Programming.
- A new IN FREADOM to Read coalition has been started by ILF. This coalition is dedicated to preserving the unrestricted freedom to read and ensure access to books of all genres.
- State Bill 32 is being discussed by our State Legislators during this session. SB 32 would revoke the library's ability to be an independent taxing entity and place them under the control of the county government. ILF has released a statement as a response to the bill.
- Renovation-no renovations or future projects at this time.

OLD BUSINESS

None

NEW BUSINESS

Motion to transfer \$40,000 from the 2023 Operating Fund to the Rainy Day Fund was made by Maggart.

Motion seconded by Murphy.

Motion passed unanimously.

Discussion of the Changes to Appropriations (paper found in board pack).

Motion to change the appropriations in the 2023 Operating Fund was made by Maggart.

Motion seconded by Brindle.

Motion passed unanimously.

Discussion of janitorial service, which replaced the janitor.

Motion to change the 2024 General Fund appropriation report number from *1.17 Salary of Janitor to Other Services and Charges- 3.12 Janitorial Services* was made by Maggart.

Motion seconded by Brindle.

Motion passed unanimously.

Discussion of the Environmental Resilience Institute (part of IU) and possible grants available to the library. This group helps nonprofits and governmental entities find money through grants to improve environments in buildings. Possible projects could be to replace the windows, update the upstairs lighting, and install solar panels. The next step would be for the Library Board of Trustees to meet with the Environmental Resilience Institute to find out more information on these opportunities. Board encouraged Farnham to continue to pursue more information from the Environmental Resilience Institute and set up a meeting.

There being no further business on the agenda, the meeting was adjourned by Vice President Murphy at 7:31 PM.

MINUTES PREPARED BY: Michelle Spangler, Assistant Director

SECRETARY APPROVAL OF MINUTES:

(Signature and Date)

Peru Public Library Board of Trustees Secretary