



## **BOARD MEETING MINUTES: October 26, 2023**

### **2024 BUDGET ADOPTION**

The 2024 Budget Adoption was held on Thursday, October 26, 2023 at the Peru Public Library. The adoption meeting was called to order by President Alison Paul at 6:30. The budget proposed for 2024 is \$566,247 with a .2540 tax rate. The budget for 2024 was unanimously adopted.

### **CALL TO ORDER - Board of Trustees**

A Board of Trustees meeting of the Peru Public Library was held on Thursday, October 26, 2023. The meeting was called to order at 6:35 PM and was presided over by President Alison Paul.

### **ATTENDEES**

MEMBERS PRESENT: Regine Brindle, Regina McDowell, Bryan Maggart, Alison Paul, and Gennell Taylor

MEMBER APOLOGIES: Leslie Murphy

STAFF PRESENT: Director, Maryann Farnham and Assistant Director, Michelle Spangler

PUBLIC IN ATTENDANCE: None

### **PUBLIC COMMENT**

None

### **APPROVAL OF PREVIOUS MINUTES**

Review of the September Board Meeting Minutes.

Motion to accept the September minutes was made by Maggart.

Motion seconded by McDowell.

Motion passed unanimously.

### **FINANCIAL STATEMENTS**

Review of the September financial statements, claims, and bank statements.

Motion to accept the financial statements, claims, and bank statements was made by Paul.

Motion seconded by Taylor.

Motion passed unanimously.

### **ANNOUNCEMENTS**

Maggart will send out an email about Farnham's yearly evaluation, which will be conducted immediately before the November 16, 2023 meeting at 5:30. Farnham will advertise the special meeting for an employee evaluation.

## **AGENDA**

### **DIRECTORS REPORT**

- A replacement Library Board Trustee has not been appointed by the County Council as of yet.
- A committee was formed to update the Employee Handbook. The proposed committee will consist of Maggart, McDowell, and Paul. The motion to accept the committee members was made by Paul and seconded by Brindle. The committee was nominated unanimously. Maggart will chair the committee.
- An anonymous employee satisfaction survey was conducted amongst library staff. A copy of the survey can be found in the board pack.
- The WiFi Upgrade Project is completed. This project also included some wiring updates.
- We will be getting a Peru Public Library App through MyLibro. This app will combine all of our other apps along with some extra user functions. The app will begin in January of 2024.
- Employee health insurance was discussed. A copy of the rates can be found in the board pack.
- Angela Fox, from the Indiana State Library, will be here on Thursday, November 30 at 6:00 pm. She will be discussing the procedure on becoming a county library. This presentation will be open to the public and the county officials will be invited as well. Farnham will be sending out invites.
- Due to the Holidays, the November Board Meeting will be held on Thursday, November 16th at 6:30 and the December Board Meeting will be held on Thursday, December 14th at 6:30.
- We are still waiting for the metal hanging from the roof of the building on Huntington Street to be repaired. Due to personal reasons, the repairman has not been able to work on it yet. Paul spoke to him recently and he will be working on it as soon as he is available.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

**There being no further business on the agenda, the meeting was adjourned by President Paul at 7:05 PM.**

**MINUTES PREPARED BY: Michelle Spangler, Assistant Director**

**SECRETARY APPROVAL OF MINUTES:**

(Signature and Date)

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**Peru Public Library Board of Trustees Secretary**