



BOARD MEETING MINUTES:

February 23rd, 2023

CALL TO ORDER – Board of Trustees

A Board of Trustees meeting, of the Peru Public Library, was held on Thursday, January 26th, 2023. The meeting was called to order at 6:36 PM and was presided over by President Alison Paul.

ATTENDEES

MEMBERS PRESENT: *Regine Brindle, Regina McDowell, Rebekah Slack, Deb Swihart, and President Alison Paul.*

MEMBER APOLOGIES: *Bryan Maggart and Leslie Murphy.*

DIRECTOR PRESENT: *Maryann Farnham and Assistant Director, Michelle Spangler, were present.*

GUESTS: *Staff member Lisa Rummel was also present, to take the minutes.*

APPROVAL OF PREVIOUS MINUTES

January Board Meeting Minutes

Slack motioned to accept the minutes and McDowell seconded. The motion passed with all ayes.

Board By-Laws Committee Meeting Minutes

New requirements were discussed, including the need for minutes. McDowell motioned to accept the minutes of the by-laws committee and Brindle seconded. The motion passed with all ayes.

FINANCIAL STATEMENTS

December's financials and bank statements were first. Swihart said they were good when she reviewed them back in January. Swihart moved that the board accept the December 2022 financials and bank statements and McDowell seconded. The motion passed unanimously. January's statements and claims were next. Swihart informed the board that they also looked good. She commented on the bill for the new office furniture. Swihart then motioned to accept the financial statements, claims, and bank and deposit statements and Brindle seconded. The motion passed unanimously.

ANNOUNCEMENTS

Brindle shared that there is a video coming out in March about the Marie Stuart Edwards statue, which they were able to view early.

AGENDA

DIRECTOR'S REPORT

Farnham reported that she had cleaned up the financial forms by deleting Wells Fargo off the bank balances statement, as it is considered inactive. The two name changes, 276 to Broadband Technology Grant Fund and 228 to Library Discretionary Fund, have been updated as well.

There is a packet from Northern Indiana Community Foundation (NICF) in the board packets. The library should receive \$7,444 from them this year. They normally present a check in the spring, so that

should happen in the next few months. Last year was a bad year, so we did lose money. NICF and the funds received from them were explained to Slack.

Both the State Board of Accounts report and the Library Annual report have been completed and sent.

The basement project is done and the staff members are moving back into the office.

Farnham said they are taking a bit of a break from renovations, but will probably start back up in the fall with her and Spangler's office. The door for the basement access from the lobby was discussed. This project shouldn't be nearly as expensive, as there is no water damage to deal with. The lights will need to be entirely replaced, however.

OLD (UNFINISHED) BUSINESS

The board by-law revisions were discussed. Slack had a correction on page 6, with the second bullet point. She proposed it be changed to "Discussion of an employee's misconduct" instead of "Discussion on a person misconduct". Due to the proposed revision, the by-laws will be allowed another month for review and voted on next month. The date on the front of the by-laws will be updated to reflect this. Other changes made by the committee were discussed further at this point.

NEW BUSINESS

There was no new business.

There being no further business on the agenda, the meeting was adjourned by President Paul at 6:58 PM.

MINUTES PREPARED BY: Lisa Rummel, Peru Public Library staff member

SECRETARY APPROVAL:

(Signature & Date)

Peru Public Library
