



BOARD MEETING MINUTES:

February 24th, 2022

CALL TO ORDER – Board of Trustees

A Board of Trustees meeting, of the Peru Public Library, was held on Thursday, February 24th, 2022. The meeting was called to order at 6:31 PM and was presided over by President Alison Paul.

ATTENDEES

MEMBERS PRESENT: *Regine Brindle, Ellen Harvey, Regina McDowell, Deb Swihart, and President Alison Paul.*

MEMBER APOLOGIES: *Bryan Maggart and Leslie Murphy.*

DIRECTOR PRESENT: *Maryann Farnham and Assistant Director, Michelle Spangler, were present.*

GUESTS: *Staff member Lisa Rummel was also present, to take the minutes.*

APPROVAL OF PREVIOUS MINUTES

January Minutes

On page 3, “Spangle” was corrected to “Spangler”. Swihart motioned to accept the minutes as corrected and Harvey seconded. Brindle called the roll for the vote: Brindle – aye, Harvey – aye, McDowell – aye, Paul – aye, and Swihart - aye. The motion passed unanimously.

FINANCIAL STATEMENTS

Swihart, the treasurer, had found no problems with the financials. Farnham pointed out the updated page listed additional checks. Brindle motioned to accept the financial statements, claims, and bank and deposit statements. McDowell seconded. Roll was called: Brindle – aye, Harvey – aye, McDowell – aye, Paul – aye, and Swihart – aye. The motion passed with all ayes.

AGENDA

DIRECTOR’S REPORT

- **House Bill 1134:** If it passes, new policies will have to be made. There needs to be a strong statement about parental rights included.

- **Insurance Policy:** Farnham and Spangler met with the insurance agent who suggested some things to include in the library policy.
 - o Farnham asked for committee to be formed in March. There will be 3 people on the committee, including the president, Paul. It should only require a few emails, with a physical meeting being optional.
 - o **child/adult interactions.** McDowell asked if staff are ever alone with kids. Farnham replied that it might happen, but it’s not normally an issue. The library staff cannot be responsible for watching kids. Parental presence is strongly encouraged anyway. Brindle asked if there was a deadline. There is none. The Insurance company noted we are working on it. Holding an **annual video training** on the matter would make us less liable as well.

- **Library use statistics** were presented. **Evergreen** claims they are accurate but there is some doubt as some numbers are identical to the previous year’s. Farnham suggested to take them with a grain of salt. It is possible the Evergreen update skewed some things. A local physical count

shows that almost 24,000 people came into the library last year. Evergreen can only track the Library card holders' activity. Many other people come in for other things, including programs that Evergreen can not track either. Farnham read off data about those. E-books have grown in popularity here, which was huge in 2021.

- Both annual reports, **Library Annual Report and SBOA Annual Report**, have been submitted. Farnham thanked Swihart for helping with the SBOA report.
- Farnham submitted the **end-of-term report for the ARPA Grant Progress**. The report only included the chairs. RD Filips called and said the bill for the chairs was delinquent. It wasn't. They just needed to come back to finish the job of putting the chairs together. Farnham is hoping to get the computers and the rest of the items covered by the grant, next month, as reports are done. She went over a list of what is included there.
- There was a **leak in the east meeting room** again. Farnham's husband climbed on the roof to clear the ice. A water dam is created where an unused AC unit is. Farnham wants an extender put in place to try to avoid this happening every spring. She isn't sure if the unit can be removed. The next time the library gets a new roof, a sloping roof over the area should be considered. The renovations were to have addressed the issue but there wasn't enough money. The ceiling tiles will be replaced after the leaking ends and the wall will need to be repainted.
- **Cabinets in the Psi Iota Xi room** are done. Farnham and her husband put in a backsplash over the weekend. Faucet hardware is still needed, however.
- Farnham has emailed 2 engineers, concerning the **HVAC inspection**, but hasn't heard back.
- Farnham also informed the board that she hasn't heard back from anyone regarding the **basement water issue** and the **west exterior step project** either.

OLD (UNFINISHED) BUSINESS

A copy of an email exchange between County Commissioner Weaver and Library Board Director Paul, concerning the Story Walk/County Story Trail, was included in the board packet.

NEW BUSINESS

There was no new business. **NICF information** in the board packet raised a few questions about the funds received in the past.

The next meeting is on March 24th, at 6:30 PM.

There being no further business on the agenda, the meeting was adjourned by President Paul at 7:11 PM.

MINUTES PREPARED BY: Lisa Rummel, Peru Public Library staff member

SECRETARY APPROVAL:

(Signature & Date)

Peru Public Library