

Peru Public Library
Board Minutes
November 21, 2016

The Peru Public Library Board of Trustees met at 6:40 p.m. on Wednesday, November 30, 2016 in the director's office. President Anna Jo McKaig called the meeting to order. In attendance were Sharon Edwards, Alison Paul and Ronald Schuckel. Bryan Maggart and Michael Steel were unable to attend. Director Maryann Farnham was also present.

Ronald Schuckel moved that the minutes of the previous meeting be accepted. Alison Paul seconded. The motion carried.

The financial statements and claims for the months of September and November were considered by the trustees. Sharon Edwards moved for acceptance of the September accounts and Alison Paul seconded. The motion carried. Ronald Schuckel moved that the November finances be approved. Alison Paul seconded. The motion carried. The October accounts will be finalized and considered at the next meeting. Treasurer Sharon Edwards stated that the banking and deposit statements were in order for both months.

In old business Director Farnham gave the trustees an overview of the internal controls of the library. Sharon Edwards moved that they be accepted. Alison Paul seconded. The motion carried. The Director also noted that a replacement for Mr. Rassie is yet to be determined.

Next, Farnham discussed automating the business office of the library. Starting on November 30, the process, with a cost of over \$6,000, will streamline the here for laborious procedure. Another program, the "Awe" learning system, will be installed in the children's

section. The Director calls it the “gold standard” in library technology and hopes to add additional units when funds become available.

In new business, President McKaig announced she will appoint a nominating committee for the trustee election slated in January 2017. The search for a new trustee continues.

The next item on the agenda concerned renovation. Now in its final stages, Librarian Farnham gave an update of the construction progress and labeled it “pretty good”. One item had to do with a lack of outdoor lighting. Alison Paul moved to hire an electrician to deal with it. Sharon Edwards seconded. The motion carried. The Peru Library remains at Step One Close out and has not released a retainage of \$60,035.62.

President McKaig clarified the bond carried by the Board during construction. It was primarily for liability issues associated with worker safety.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Ronald Schuckel
Acting Secretary