

Peru Public Library Board Minutes

May 18, 2016

The board meeting was called to order at 6:32pm by President Barrie Rassi. Board members in attendance were President Barrie Rassi, Michael Steele, Sharon Edwards, Ron Schuckel, Anna Jo McKaig, Alison Paul and Director Maryann Farnham.

Minutes- Minutes of the last meeting were reviewed and unanimously approved by the board after a motion to approve was made by Ron Schuckel and a second by Anna Jo McKaig.

Finance- Treasurer Sharon Edwards informed the board that she reviewed the library's finances for April and all claims, deposits and financial statements were in order. Finances were unanimously approved after a motion by Michael Steele and a second by Ron Schuckel.

Old Business- Director Maryann Farnham informed the board that roof work is now complete and satisfactory. The Director also informed the board that the Internal Controls Program is in progress and reminded the board that the Internal Controls video must be reviewed by all employees and board members by June 30, 2016.

New Business- The board had the honor to meet and welcome Mr. Bryan Maggart. Bryan will be filling the board seat vacated by Susan Heavilon. The budget committee for 2017 was approved by President Barrie Rassi. Those members are Bryan Maggart, Ron Schuckel and Sharon Edwards.

Director Farnham informed the board of a one-time special distribution of LOIT funds totaling \$39,231.45 which the library will add to its Rainy Day Fund.

Director Farnham also informed the board that the kids fair held at the Y.M.C.A served about 500 local children. She also stated that the Summer Reading Program would begin June 1st and run until July 30th.

Renovation- Director Farnham informed the board that due to the unresolved flooring issues, the amount of \$77,267.69 would be returned to O.C.R.A until such time when the issues are resolved.

A construction update was then given by Director Farnham as follows---

1. Room 111 ceiling is completed.
2. There are still issues with KRM and Michiana over the heaters on the second floor.
3. Only some sections of the main floor flooring were taken up and replaced, not the whole floor as was expected.
4. An electrical panel on the main floor has breaker issues.

5. Issues with grouting in the main floor restrooms.

6. Director Farnham expressed concern about keys to doors which she had not received and the issue that no manuals or other information on new mechanical equipment and warranty's on that equipment.

President Barrie Rassi stated that some issues were expected with a renovation of an older building and felt that the board should sign off on the renovation and move on.

Change order

Director Farnham, along with other board members, were not in agreement and stated that all the proper documents and keys should be turned over by all contractors and punch list issues should be resolved, otherwise, we are fruitlessly spending the public's money.

President Rassi then stated that he felt he should step aside on the renovation issues and let the board deal with the issues.

It was then decided by the board, with the exception of its President, that Vice President Anna Jo McKaig would set a meeting with city representatives, KRM and Michiana along with all sub-contractors.

A motion to adjourn was then made by Michael Steele with a second by Ron Schuckel.

Meeting was adjourned at 8:16pm

Respectfully Submitted

Michael Steele

Secretary