

Peru Public Library Minutes

July 20, 2016

The Peru Public Library Board of Trustees meeting was called to order by President Rassi at 6:30 PM on July 20, 2016. Present were Sharon Edwards, Bryan Maggart, Anna Jo McKaig, Alison Paul, and Ronald Schuckel. Michael Steele was unable to attend. Director Maryann Farnham was also present.

The minutes of the previous meeting were temporarily unavailable due to the hub bud of moving to the newly renovated building and other factors. Ronald Schuckel moved and Anna Jo McKaig seconded a motion to accept the Claims for July 2016, but the financial statement and claims for the previous month would be reviewed in August. The action was approved. Treasurer Sharon Edwards will confirm that the bank and deposit statements are in order at the August 2016 board meeting.

In other business, Director Farnham reported that the library internal control policy was nearing finalization. The trustees discussed further the State Board of Accounts Mandate. Trustee Alison Paul suggested the board treasurer be the designee in reporting any irregularities to the State. Trustee Maggart agreed and made a motion to that effect. Paul seconded. The motion carried. Next month, the trustees will entertain a resolution confirming the policy.

With a growth quotient of 3.8% this year, the Budget Committee chaired by Sharon Edwards will confer with Bryan Maggart and Ronald Schuckel on Monday, August 1. Also on that day, at 1 pm, the Miami County Chamber of Commerce will present the "Miami Mike" award, a photo-op public relations device, to the library for its renovation efforts. Trustees are invited to be present at the event. On August 17, Maryann Farnham will consult with the DGLF representative in fine tuning the 2017 budget.

Next, the Director informed the group that the Summer Reading Program was being extended to August 13 due to the disruption of the move back to Main Street.

The planning committee for the Grand Opening Celebration, Sharon Edwards and Bryan Maggart, shared their plans with the board. It is scheduled for late afternoon, August 6. The menu, guest list, invitations, décor, and other issues were explored.

Maryann Farnham present an update of the construction progress. The air conditioner in the Children's Department wasn't working properly. There are a number of other items on the punch list still needed resolution. She also noted that community groups are already competing for meeting room reservations in the new setting. She said she will prepare a policy for such requests for the board to consider next month.

Alison Paul urged trustees to reward staff members for their hard work and devotion in the return to the renovated structure. As a result of the ensuing discussion, the group tentatively plans to reward the employees with a lunch at the Civic Center on Friday, September 2 with the rest of the day off.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Ronald Schuckel

Acting Secretary