

Dec. 18, 2017

Meeting called to order at 6:30 by President McKaig.

Members present: Anna Jo McKaig, Alison Paul, Austina Reed, Leslie Murphy, Bryan Maggart, Sharon Edwards, and Maryann Farnham

\*November minutes will be approved at January meeting.

\*Books are in order per Edwards.

\*Financial statements/ Claims and Deposits were *motioned by Maggart*. Reed questioned the entry for Baker and Taylor. That is for books. 8% of overall budget has to be spent on materials and not furniture. For the year, \$37,089 was used for books. After the explanation, *Paul seconded*.

\*Christmas party was a success. Employees very thankful for the time. About 15 people in attendance.

\* Murphy and Reed have turned in ICE.

\*Maker Space Meeting was Jan. 12. Rooms with robots and legos as well as a 3D printer. We will get update at Jan. meeting.

\* Naloxone Training will be Jan. 29. Not mandatory for staff, but with the rooms being used by many different people and people of all kinds come through the doors, it will be a beneficial training. *Director Farnham wants to shut down library on that morning since training is at 10, would be a good time to go over policies of the Employee Handbook, which attorney Price has approved, and get all required signatures.*

\*Evaluations on employees will have new salary schedule and raises will be justified based on performance. Evaluation will be added for director. *McKaig appointed Maggart and Murphy to make an evaluation.*

\* Salary Schedule was Budget Committee approved in the summer, but needs board approval. *Edwards made a motion to approve. Seconded by Paul and the motion carried.*

\* *Murphy made a motion to approve the transfer of money, \$3192.00, from operating appropriations to LIRF. Reed seconded. Motion carried.*

\**Maggart motioned for the transfer of negative funds within operating appropriations. Murphy seconded. Motion carried.*

\* Insurance through Saine-Summers is now through Smith out of Rochester. Bonding may not be done locally.

\*Mr. Melady painted different areas and is now completed. Oglesby Lawn Care was able to accomplish the landscaping on Dec. 18.

\**Nominations for Executive Board Committee is Reed and Murphy. They are to have nominations for Jan. meeting.*

\**Paul motioned for the set up about the number of members from each appointment to be tabled for further discussion. Reed seconded.*

\* County Contract is still an ongoing discussion. A motion to form a committee to identify our counter proposal and internal logistics to bring to our board as a counter was made by Reed. Seconded by Murphy. Vote 4(Reed, Murphy, Paul, Edwards):1 (Maggart)

Committee: McKaig, Edwards, Director Farnham, and Maggart

Meeting ended at 9:31

Submitted: Leslie Murphy