

Peru Public Library Board Meeting

April 20, 2016

The board meeting was called to order at 6:30pm by President Barri Rassi. Board members in attendance are Michael Steele, Sharon Edwards, Ron Schuckel, Anna Jo Mckaig and Barrie Rassi. Library Director Maryann Farnham was also in attendance.

Minutes- Minutes of the last meeting were reviewed and after a motion by Ron Schuckel to approve the minutes, and a second by Anna Jo Mckaig the minutes were unanimously approved.

Finance- Treasurer Sharon Edwards informed the board that she reviewed the library's finances for March and all claims, deposits and financial statements were in order. Finances were unanimously approved after a motion by Michael Steele and a second by Ron Schuckel.

Old Business- Director Farnham informed the board that roof work has still not started. A leak had also developed near the boys bathroom on the second floor. After numerous calls, the roofers repaired the leak.

New Business- Director Farnham informed the board that the State Library Board of accounts, commenced an internal controls program to be implemented by all libraries. This program is to help control and account for all moneys taken in by library. A written procedure has to be completed by Dec 31, 2016. All Library employees will be trained on this procedure and a video is to be viewed by employees and Library Board Members.

Renovation- Director Farnham informed the board that Punch list and flooring issues remain unresolved between PPL, the contractor Michiana and KRM. Mayor Greer along with attorneys Roberts and Spahr have been notified and the attorneys have been reviewing contracts with both parties. She also informed the board, the OCRA may request part of the renovation grant money be returned due to flooring issues.

For the Second Floor of PPL, the board unanimously approved a contract for Indiana Flooring and Carpet One for \$22,403.00 after a first by Michael Steele and a second by Anna Jo Mckaig.

For Room 111 ceiling contract with Graber unanimously approved after a first from Ron Schuckel and a second by Anna Jo Mckaig.

A motion to adjourn was made by Anna Jo Mckaig with a second by Ron Schuckel. President Rassi adjourned the meeting at 8:31pm

Respectfully submitted

Michael Steele

Secretary