



BOARD MEETING MINUTES:

May 28th, 2020

CALL TO ORDER – Board of Trustees

A Board of Trustees meeting, of the Peru Public Library, was held on Thursday, April 23rd, 2020, via Zoom as a digital meeting, with some members also being present at the library. The meeting was called to order at 6:35 PM and was presided over by President Anna Jo McKaig.

ATTENDEES

MEMBERS PRESENT: *Melissa Duckwall, Bryan Maggart, Leslie Murphy, Alison Paul, Austina Reed, Deb Swihart, and President Anna Jo McKaig.*

MEMBER APOLOGIES: *None*

DIRECTOR PRESENT: *Maryann Farnham and Assistant Director, Michelle Spangler, were present.*

GUESTS: *Staff member Lisa Rummel was also present, to take the minutes. No other guests were present.*

With the governor's order, roll call had to be taken to ensure the presence of the board. The above list is taken from that roll call.

APPROVAL OF PREVIOUS MINUTES

April Minutes

The secretary, Murphy, had corrected and approved the minutes. No one else had any corrections, so they were unanimously accepted.

FINANCIAL STATEMENTS

Maggart, the treasurer, had looked over and approved the financials. He thought everything looked good. McKaig read over the statement that said they were hoping to get the tax disbursement soon. Maggart commented that not getting it yet is why there is a negative in the operating budget currently. Farnham is afraid the disbursement is going to be late. Reed clarified with Farnham that the State Library would allow us to have a deficit for a little while. Farnham added that the funds from the agreement with the county the past few years has kept us from needing to get a loan, which wouldn't have been unusual, and McKaig agreed.

Murphy motioned to accept the financials, claims, and bank and deposit statements and Paul seconded. The motioned passed with all ayes.

The paperwork will still need to be signed, including from the past few months as well.

AGENDA

DIRECTOR'S REPORT

The Library Board appointments were discussed. Maggart had been reappointed, and there was no word yet about a replacement for McKaig.

The Committee for Officers was next formed. Reed declined, Duckwall accepted, and Swihart had a few concerns about her ability to do it long-distance, so Murphy volunteered. McKaig thus named Duckwall and Murphy as the officer committee.

Farnham and Spangler gave a report about the procedures the library staff are taking during the Covid-19 pandemic, how the summer reading program will work this year, reduced hours, staffing during those reduced hours, programming, and group sizes and restrictions as they pertained to the public's use of the library's meeting rooms. Following a discussion about some of those details and whether a vote of confidence is even needed, the board stated that they support the director in her decisions during this unprecedented time, with some of them voicing their appreciation of her actions as well.

On the renovations, Farnham had accepted Mr Hobbs proposal for the parking lot restriping and resealing, so are simply waiting for him to come out and do that. It will be \$15,000 for all of that.

OLD (UNFINISHED) BUSINESS

The only item on the agenda for old business is the EFT resolution, but as the board meeting is being held online and only essential business is allowed, this can't be done yet.

NEW BUSINESS

Farnham discussed the reasons behind the needed Library Policy updates, specifically dealing with dual property owner cards. She read through all the changes, with McKaig adding they had consulted with other libraries, as they discussed the changes along the way. They also mentioned that they'd consulted the lawyer for certain parts due to a specific case that had occurred.

Murphy motioned to accept the resolution as presented and Paul seconded. The resolution passed unanimously.

McKaig asked if there was any further business. Farnham answered in the affirmative: Spangler had just graduated with her Master's degree, and they had a gift for McKaig as well, since it was her last meeting. Farnham gave a short farewell speech, as McKaig will never again be getting frantic phone calls from her about library issues. McKaig spoke a little as well, ending with how being on the board and the board president felt like an outlet for her passion for education and literacy. There was a round of clapping and some further thanks and praise from the rest of the board.

There being no further business on the agenda, the meeting was adjourned by President McKaig at 7:43 PM.

MINUTES PREPARED BY: Lisa Rummel, Peru Public Library staff member

SECRETARY APPROVAL:

(Signature & Date)

Peru Public Library