



## BOARD MEETING MINUTES:

March 26<sup>th</sup>, 2020

### CALL TO ORDER – Board of Trustees

A Board of Trustees meeting, of the Peru Public Library, was held on Thursday, March 26<sup>th</sup>, 2020, via Zoom as a digital meeting. The meeting was called to order at 6:35 PM and was presided over by President Anna Jo McKaig.

### ATTENDEES

MEMBERS PRESENT: *Melissa Duckwall, Bryan Maggart, Leslie Murphy, Alison Paul, Austina Reed, Deb Swihart, and President Anna Jo McKaig.*

MEMBER APOLOGIES: *None*

DIRECTOR PRESENT: *Maryann Farnham and Assistant Director, Michelle Spangler, were present.*

GUESTS: *Staff member Lisa Rummel was also present, to take the minutes.*

With the governor's order, roll call had to be taken to ensure the presence of the board. The above is taken from that list. In addition, only essential business can be conducted during a digital meeting. Due to the lack of a quorum at the February meeting, no business had been conducted then. Thus, the financials needed to be approved from last month as well.

### APPROVAL OF PREVIOUS MINUTES

The minutes from the January meeting have been signed by secretary pro temp Swihart, and as there were no further corrections, stand approved, as are the minutes – such as they are – from the February meeting.

### FINANCIAL STATEMENTS

Maggart had looked over the January financials and found them to be in order. Paul motioned to approve the January financials and Murphy seconded. The motion passed with all ayes.

Next, Maggart reported that he had looked over and found that the February financials were also in order. Swihart motioned to approve the financials and Paul seconded. The motion passed unanimously.

The financials from January and February will still need to be signed at the next in-person meeting.

### OTHER BUSINESS

Farnham reported that she had publicized that the meeting would be held online, but that there had been no requests to join. After another call for any essential business and a clarification that only the financials and Covid-19 plans from the agenda would count, Farnham also reported that due to the governor's proclamation, the library will now be closed until the 7<sup>th</sup> of April. The shutdown was discussed. Farnham stated that some staff, such as she and Spangler, as well as the janitor, had been going in periodically to check on things.

Next, there was discussion for what was offered online for patrons. Spangler does an online storytime and science experiments. Social media posts are made to help keep people aware of all the free resources available during this time.

Paul asked about the temperature controls at the library so Farnham explained how that has been working during the shut down.

**There being no further business, the meeting was adjourned by President McKaig at 6:46 PM.**

**MINUTES PREPARED BY: Lisa Rummel, Peru Public Library staff member**

**SECRETARY APPROVAL:**

*(Signature & Date)*

**Peru Public Library**

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